OKANAGAN REGIONAL LIBRARY
REGULAR BOARD MEETING
MINTUES

Date: Wednesday, September 9, 2026
Location: Boardroom Library Administration Building, 1430 K.L.O. Road, Kelowna, BC and Virtually via MicroSoft Teams

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Trustees Present:	Neil Todd, Armstrong Stephanie Hoffman, Coldstream David Ramey, Enderby Petra Veintimilla, Oliver Myers Bennett, Osoyoos Terry Condon, Peachland George Elliott, Princeton Kari Gares, Vernon Tasha Da Silva, West Kelowna (Board Chair) Kevin Kraft, Regional District Central Okanagan Adrienne Fedrigo, Regional District Okanagan Similkameen
Trustees Participating Remotely:	Gord Lovegrove, Kelowna Tracy Henderson, Keremeos Cara Reed, Lake Country Tim Palmer, Revelstoke Sylvia Lindgren, Salmon Arm Bob Evans, Sicamous Mike DeGuevara, Westbank First Nation Jay Simpson, Regional District Columbia Shuswap Allysa Hopkins, Regional District North Okanagan
Trustees Absent:	John Manuel, Golden Lori Mindnich, Lumby Todd York, Spallumcheen Erin Trainer, Summerland
Staff Present:	Danielle Hubbard, Chief Executive Officer Jeremy Feddersen, Chief Financial Officer Mark Reinelt, Director of Public Services Colleen Hardie, Director of Human Resources Jeff Campbell, Chief Technology and Collections Officer Michal Utko, Director of Marketing and Communications Corinne Boback, Administrative Services Manager (Recording Secretary) Shilo Jones, ORL Copywriter Nicole Cabrejos, CUPE 1123 President Ashley Machum, PEA President, ORL Chapter

1. **ROLL CALL / ESTABLISH QUORUM** (majority: 13+)
Quorum: majority of all members of the board [Library Act, Sec. 20(2)]

In accordance with the Library Act, Sec. 20(2), quorum was established with a majority of all members of the Board in attendance.

2. **CALL TO ORDER**
Chair to call the meeting to order at 10:17 am.

3. **LAND ACKNOWLEDGEMENT**
The Okanagan Regional Library respectfully acknowledges that we operate on the traditional and unceded territories of many First Nations. We recognize their enduring presence and stewardship of the land, trees, and water from time immemorial, and we are grateful for the opportunity to serve our communities in these territories. The Okanagan Regional Library is committed to providing culturally safe and respectful spaces, services, and resources.

4. **ADOPTION OF THE AGENDA**
All Trustees – Unweighted Vote – Simple Majority (Board Policy Section II.A / Community Charter s.123)

To adopt the agenda of the Board of Trustees meeting of September 9, 2026.

It was moved and seconded

THAT the Wednesday, September 9, 2026, Board of Trustees Meeting Agenda be adopted.

CARRIED UNANIMOUSLY

5. **ADOPTION OF THE PREVIOUS MINUTES**
All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

To adopt the May 20, 2026, Board of Trustees Meeting Minutes and the July 15, 2026, Special Board of Trustees Meeting Minutes.

It was moved and seconded

THAT the May 20, 2026, Board of Trustees Meeting Minutes be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded

THAT the July 15, 2026, Special Board of Trustees Meeting Minutes be adopted as amended.

CARRIED UNANIMOUSLY

6. **Population Figures for Levy Calculations and Weighted Votes –Jeremy Feddersen**
All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

Jeremy Feddersen, CFO, provided an update to the Board on the annual provincial population figures used for levy calculations and weighted votes and was available for questions and comments from the Board.

Bob Evans joined the meeting remotely at 10:21 a.m.

Questions were raised on how the levy calculations will work once OK Falls is incorporated.

It was moved and seconded

THAT the report from the CFO dated September 9, 2026, pertaining to the annual provincial population figures used for levy calculations and weighted votes be received for information.

CARRIED UNANIMOUSLY

7. DELEGATIONS

8. COMMITTEE REPORTS

8.1 BOARD FINANCE COMMITTEE REPORTS

8.1.1 Okanagan Regional Library 2027 Budget Proposal– Jeremy Feddersen

Jeremy Feddersen, CFO provided a PowerPoint presentation bringing forward the draft 2027 budget for the Okanagan Regional Library as approved by the Finance Committee for approval by the Board and was available for questions and comments.

Questions were raised on how the funds are distributed between communities, the role Friends of the Library (FOL) play with the ORL, and protection of patron data. Board members thanked the CFO for his fiscal responsibility.

Tracy Henderson left the meeting at 10:36 am.

It was moved and seconded

THAT the Board approve the draft 2027 budget with a levy requirement of $24,062,498, as presented in the Finance Committee report dated September 9, 2026.

CARRIED UNANIMOUSLY

8.1.2 2027 Library Levy Allocation Spreadsheet –Jeremy Feddersen

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

Jeremy addressed the 2027 Library Levy Allocation Spreadsheet and was available for questions and comments from the Board.

It was moved and seconded

THAT the 2027 Library Levy Allocation Spreadsheet as presented by the CFO, at the September 9, 2026, Board meeting, be received for information.

CARRIED UNANIMOUSLY

9. STAFF REPORTS

9.1 CFO REPORT –Jeremy Feddersen

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

Jeremy Feddersen, CFO, provided an update to the Board on the Financial Update Report Package to July 31, 2026, and was available for questions and comments.

It was moved and seconded

THAT the CFO report, dated September 9, 2026, pertaining to the Financial Update to July 31, 2026, be received for information.

CARRIED UNANIMOUSLY

9.2 CEO REPORT –Danielle Hubbard

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

Danielle Hubbard, CEO, provided the Board with an update on the operational and strategic activities of the ORL, including topics for the October Board meeting, upcoming Minister meetings, the $25,000 SPARC BC Accessibility Grant award, facility upgrades, and the successful completion of the 2026 Summer Reading Club.

Gord Lovegrove left the meeting at 11:05 am.

It was moved and seconded

THAT the CEO report, dated September 9, 2026, be received for information.

CARRIED UNANIMOUSLY

9.3 Wildfire Impact and Response Report–Danielle Hubbard

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

Danielle Hubbard, CEO, provided an update to the Board on the impacts of the 2026 wildfire season on the ORL, and the ORL's responses, and was available for questions and comments.

Danielle expressed her appreciation for Mark Reinelt and Colleen Hardie for their hard work throughout the fire season. Discussion was held around the impacts of the fires in both the North and South Okanagan on staff and local communities and Board members commented on the new relationship established with United Way as the ORL provided items for those evacuated. It was noted that all RDOS branches opened as heating and cooling centres and that the Princeton branch extended its hours to provide additional support and assistance to evacuees.

It was moved and seconded

THAT the Board receive for information the CEO's report dated September 9, 2026.

CARRIED UNANIMOUSLY

9.4 Provincial Funding –Danielle Hubbard

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

Danielle Hubbard, CEO, provided background on the reduction in provincial funding announced in June and outlined the advocacy efforts undertaken by ORL board members and in collaboration with other public libraries. Through these efforts, 2026 provincial funding was subsequently restored.

It was moved and seconded

THAT the Board receive for information the CEO's report dated September 9, 2026.

CARRIED UNANIMOUSLY

10 CORRESPONDENCE

10.1 Letter from Myrna Tracy, dated June 10, 2026

Danielle Hubbard, CEO, summarized the letter from Myrna Tracy to the Board and was available for questions and comments.

Tim Palmer commented that there have been minimal complaints over the years and this is an indicator of the excellent service the ORL provides to its communities.

11 NEW BUSINESS

12 TRUSTEE ITEMS

13 ADJOURN

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.C / Community Charter s.123)

It was moved and seconded

THAT the September 9, 2026, Regular Board meeting be adjourned at 11:30 a.m.

CARRIED UNANIMOUSLY

Tasha Da Silva, Chair, West Kelowna
Adopted: October 21, 2026