

**Okanagan Regional Library
Regular Board of Trustees Meeting
MINUTES**

Date: Wednesday, February 19, 2025
Time: 9:30 AM
Location: Boardroom, Library Administration Building, 1430 K.L.O. Road, Kelowna, BC

Trustees Present: Neil Todd, Armstrong
Pat Cochrane, Coldstream
David Ramey, Enderby
Gord Lovegrove, Kelowna
Tracy Henderson, Keremeos
Terry Schafer, Oliver (Alternate)
Terry Condon, Peachland
George Elliott, Princeton
Tim Palmer, Revelstoke
Kari Gares, Vernon
Tasha Da Silva, West Kelowna
Kevin Kraft, Regional District Central Okanagan

Trustees Participating Remotely: John Manuel, Golden
Cara Reed, Lake Country
Lori Mindnich, Lumby
Myers Bennett, Osoyoos
Sylvia Lindgren, Salmon Arm
Erin Trainer, Summerland
Jay Simpson, Regional District Columbia Shuswap
Allysa Hopkins, Regional District North Okanagan
Adrienne Fedrigo, Regional District Okanagan Similkameen

Trustees Absent: Bob Evans, Sicamous
Todd York, Spallumcheen
Sara Tronson, Westbank First Nation

Staff Present: Danielle Hubbard, Chief Executive Officer
Jeremy Feddersen, Chief Financial Officer
Mark Reinelt, Director of Public Services
Colleen Hardie, Director of Human Resources
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Corinne Boback, Administrative Services Manager (Recording Secretary)

Guests Present: Ashley Machum, PEA President, ORL Chapter
Shilo Jones, ORL Copywriter

1. ROLL CALL / ESTABLISH QUORUM (13+)

Quorum: majority of all members of the board [Library Act, Sec. 20(2)]

CEO Danielle Hubbard conducted roll call and determined quorum was established with 21 Trustees in attendance.

2. CALL TO ORDER

Trustee Tasha Da Silva called the meeting to order at 9:31 AM.

3. LAND ACKNOWLEDGMENT

The ORL Headquarters is located on the traditional, ancestral, and unceded tṛxʷúlaʔxʷ (land) of the syilx / Okanagan people who have resided here since time immemorial. We recognize, honour, and respect the syilx / Okanagan lands upon which we live, work, and play.

CEO Danielle Hubbard presided over the meeting until the completion of the elections.

4. ADOPTION OF THE AGENDA

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A /Community Charter C. 26, s.123)

It was moved and seconded

THAT the February 19, 2025, Board Meeting Agenda be adopted.

CARRIED UNANIMOSLY

5. ADOPTION OF PREVIOUS MINUTES

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A /Community Charter C.26, s.123)

It was moved and seconded

THAT the November 20, 2024, Regular Library Board Meeting Minutes be adopted as circulated.

CARRIED UNANIMOSLY

6. ANNUAL ELECTIONS AND APPOINTMENTS

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A /Community Charter C.26, s.123)

6.1. Board Nominations Committee Report

Keremeos Trustee Tracy Henderson presented the report from the Nominations Committee.

6.2 Election of Library Board Chair and Vice Chair

(Library Act Part 3 Section 19 (1))

1) Elect the Board Chair

Nominations were called from the floor. Vernon Trustee Kari Gares withdrew her name from consideration.

IT WAS MOVED AND SECONDED

THAT West Kelowna Trustee Tasha Da Silva be re-elected as Board Chair by acclamation.

CARRIED UNANIMOSLY

2) Elect the Board Vice Chair

Nominations were called from the floor.

IT WAS MOVED AND SECONDED

THAT Vernon Trustee Kari Gares be re-elected as Board Vice Chair by acclamation.

CARRIED UNANIMOSLY

6.3 Election of Library Board Officers – Newly Elected Board Chair
(ORL Board Policy Section II: Board Organization and Structure)

a) Elect the Personnel Committee Chair

IT WAS MOVED AND SECONDED

THAT Lumby Trustee Lori Mindnich be re-elected as Personnel Committee Chair by acclamation for a third term.

CARRIED UNANIMOSLY

b) Elect the Finance Committee Chair

Revelstoke Trustee Tim Palmer withdrew his name for consideration.

IT WAS MOVED AND SECONDED

THAT Vernon Trustee Kari Gares be re-elected as Finance Committee Chair by acclamation for a third term.

CARRIED UNANIMOSLY

c) Elect the Policy and Planning Committee Chair

Lumby Trustee Lori Mindnich nominated Regional District Okanagan Similkameen Adrienne Fedrigo.

Adrienne accepted the nomination.

Salmon Arm Trustee Sylvia Lindgren withdrew her name from consideration and requested to be added as a Committee Member.

IT WAS MOVED AND SECONDED

THAT RDOS Trustee Adrienne Fedrigo be elected as Policy and Planning Committee Chair by acclamation.

CARRIED UNANIMOSLY

6.4 Appoint Signing Officers

(ORL Board Policy Section II: Board Organization and Structure)

IT WAS MOVED AND SECONDED

THAT the following positions be appointed as the ORL Signing Officers for 2024:

- a) Library Board Chair
- b) Library Board Finance Committee Chair
- c) ORL Chief Executive Officer/Secretary to the Board
- d) ORL Chief Financial Officer
- e) ORL Director of Public Service
- f) ORL Director of Human Resources

CARRIED UNANIMOSLY

Re-elected Board Chair Tasha Da Silva presided over the remainder of the meeting.

7. STAFF REPORTS

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

7.1 CEO REPORT – Danielle Hubbard

CEO Danielle Hubbard provided an update on the quarterly summary of operational and strategic activities at the ORL focusing on:

- a) Operational Plan updates, flowing from the 2024-2029 Strategic Plan;
- b) General updates on operational activities; and
- c) Summary of the 2025 ORL CEO council delegation content and schedule; and was available for questions and comments from the Board.

IT WAS MOVED AND SECONDED

THAT the Policy and Planning Committee create a meaningful recommendation for each community to submit to the 2026 SILGA Conference to be forwarded to UBCM;

AND THAT the recommendation be brought forward to the Board for approval.

CARRIED UNANIMOSLY

IT WAS MOVED AND SECONDED

THAT CEO report dated February 19, 2025, be received for information.

CARRIED UNANIMOSLY

7.2 CFO REPORT - Jeremy Feddersen

CFO Jeremy Feddersen provided the Financial Update to December 31, 2024, and reported that the ORL is operating within its budget and there are no significant challenges for the ORL for the 2024 fiscal year.

IT WAS MOVED AND SECONDED

THAT the CFO report dated February 19, 2025, be received for information.

CARRIED UNANIMOSLY

7.3 DIRECTOR OF PUBLIC SERVICES REPORT – Mark Reinelt

The Director of Public Services Mark Reinelt provided an update on the Summer Reading Club being a pillar program offered at Libraries across BC focusing on:

- the history of the program
- support that we receive from the province and other donors
- how we provide equal access system-wide to presentations
- our statistics
- the impact of the SRC in the branches; and was available for questions and comments from the Board.

IT WAS MOVED AND SECONDED

THAT the Report from the Director of Public Services dated February 19, 2025, be received for information.

CARRIED UNANIMOSLY

8. BOARD CHAIR REPORT

Re-Elected Board Chair Tasha Da Silva thanked Board members for their support in her re-election and welcomed Corinne Boback, Administrative Services Manager to the team.

9. TRUSTEE REPORTS

Coldstream Trustee Pat Cochrane addressed the collaboration between Coldstream and Vernon in securing permanent Council funding for the Vernon branch's Sunday hours, and thanked those who made the change happen.

10. NEW BUSINESS

None

11. NEXT MEETING - Wednesday, May 21, 2025.

12. MOTION TO ADJOURN

All Trustees - Unweighted Vote - Simple Majority (Board Policy Section II.A / Community Charter C.26, s.123)

It was moved and seconded

THAT the meeting be adjourned.

CARRIED UNANIMOSLY

Adjourned at 11:01 AM.

X 

Board Chair: Tasha Da Silva

Approved & Signed: May 21, 2025