

MINUTES

LIBRARY BOARD MEETING HELD VIRTUALLY VIA MICROSOFT TEAMS WEDNESDAY, FEBRUARY 16, 2022

"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

TRUSTEES IN ATTENDANCE:

Linda Fisher, Armstrong	Michael Brooks-Hill, Revelstoke
Pat Cochrane, Coldstream	Louise Wallace Richmond, Salmon Arm
Caleb Moss, Golden	Erin Carlson, Summerland
Loyal Wooldridge, Kelowna	Kari Gares, Vernon
Sherry Philpott-Adhikary, Keremeos	Doug Findlater, West Kelowna
Todd McKenzie, Lake Country	Wayne Carson, CORD
Lori Mindnich, Lumby	Jay Simpson, CSRD
David Mattes, Oliver	Subrina Monteith, OSRD
Brian Harvey, Osoyoos	Amanda Shatzko, NORD

TRUSTEES ABSENT:

Tundra Baird, Enderby	Bob Evans, Sicamous
Patrick Van Minsel, Peachland	Todd York, Spallumcheen
George Elliott, Princeton	Christopher Derickson, WFN

ADMINISTRATIVE STAFF IN ATTENDANCE:

Don Nettleton, Chief Executive Officer
Monica Gaucher, Director of Public Services North
Christine McPhee, Director of Public Services South
Jeremy Feddersen, Chief Financial Officer
Leslie Brecht, Director of Human Resources
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Leah Samson, Administrative Services Manager (Recording Secretary)

GUESTS IN ATTENDANCE:

Rose Jurkic, CUPE President	Ashley Machum, PEA President
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ESTABLISH QUORUM (*A majority of all the members of the library board is a quorum: 13+*)
Quorum was established.

1. CALL TO ORDER / INTRODUCTION OF GUESTS

Outgoing Chair Sherry Philpott-Adhikary presided over the meeting until the election of officers. She called the meeting to order at 9:30 AM and introduced the guests.

2. ADOPTION OF THE AGENDA

MOTION 1

It was moved and seconded

THAT the Agenda be adopted as presented.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

MOTION 2

It was moved and seconded

THAT the draft minutes of the Regular Library Board Meeting held November 17, 2021, be adopted.

CARRIED

4. ANNUAL ELECTIONS AND APPOINTMENTS

4.1. Nominations Committee Report

Committee Member Erin Carlson presented the Nominations Committee Report.

MOTION 3

It was moved and seconded

THAT the Nominations Committee Report be received for information.

CARRIED

4.2. Election of Board Chair and Board Vice Chair

Library Act Part 3 Section 19 (1)

The library board must elect a chair and a vice chair at the first meeting in each year.

CEO Don Nettleton presided over the election of the Board Chair.

a) **Library Board Chair**

Nominations were called from the floor. Keremeos Trustee Sherry Philpott-Adhikary was elected by acclamation for a second term.

Sherry Philpott-Adhikary resumed chairing the meeting.

b) **Library Board Vice Chair**

Nominations were called from the floor. Summerland Trustee Erin Carlson was elected by acclamation for a first term.

4.3. Elect Board Officers

Policy Section II: Board Organization and Structure

Standing Committees

Standing Committees are the Policy and Planning Committee, the Finance Committee, and the Personnel Committee. Chairs of all Standing Committees are elected from amongst all members for a one-year term, at the first meeting of each year.

a) **Finance Committee Chair**

Nominations were called from the floor. West Kelowna Trustee Doug Findlater was elected by acclamation for a first term.

b) Personnel Committee Chair

Nominations were called from the floor. RDOS Trustee Subrina Monteith was elected by acclamation for a second term.

c) Policy and Planning Committee Chair

Nominations were called from the floor. Kelowna Trustee Loyal Wooldridge was elected by acclamation for a second term.

Several trustees volunteered to sit on the various committees. The Board Chair will consult with each Committee Chair to appoint memberships.

4.4. Appoint Signing Officers

Policy Section II: Board Organization and Structure

"Signing officers shall include the Secretary, plus the Chair or presiding officer at the meeting (usually the Vice-Chair) the signing officers shall include one of the Secretary to the Board, the Chief Financial Officer, the Directors of Public Services, the Director of Human Resources together with one of the Finance Committee Chair and the Board Chair."

MOTION 4

It was moved and seconded

THAT the following positions be appointed as ORL Signing Officers for 2022:

- a) Board Chair*
- b) Finance Committee Chair*
- c) CEO/Secretary to the Board*
- d) Chief Financial Officer*
- e) Director of Public Services, North*
- f) Director of Public Services, South*
- g) Director of Human Resources*

CARRIED

5. STAFF REPORTS

a) CEO Report – Don Nettleton

MOTION 5

It was moved and seconded

THAT the CEO Report be received for information.

CARRIED

b) UBCM Draft Resolution – CEO Don Nettleton

The Board was asked to support a draft resolution regarding continued advocacy with the Province for increased and sustainable funding for public libraries.

MOTION 6

It was moved and seconded

THAT Board Members take the draft UBCM resolution to their councils and consider passing a motion that the suggested language be brought forward as a motion to SILGA and UBCM, to bring forward to the provincial government.

CARRIED

c) Update on Peer Navigator Program and Information on a Possible Vernon Program – Directors of Public Services Christine McPhee and Monica Gaucher

The Board heard an update on the Peer Navigator Pilot project which is based out of the Kelowna Downtown Library Branch in partnership with Urban Matters and the People Employment Agency. The navigators assist and interact with marginalized members of the community by providing a wide variety of services.

Government grant funding for the program is coming to an end, and the Board was asked to support library staff's request to extend the program through ORL funds. Board members agreed to support the extension of the Peer Navigator Program in Kelowna until year end using donated reserve funds and adding longer term funding to 2023 ORL budget requests.

The Board then heard a report from Director of Public Services Monica Gaucher on the need for hosting a similar program based out of the Vernon Library Branch. A potential partnership is in the works with the City of Vernon's 'Folks on Spokes' Pilot Project. Costs would be covered through a grant and the ORL would provide the space and training around community resources. Staff will provide additional information to the Board.

d) Library Champions Project – Community Engagement Coordinator Tara Thompson

The Board heard a report on the Library Champions Project, which is a three-month volunteer program for new immigrants. Libraries across the province are a part of the project, which is also supported by numerous immigrant-serving organizations and community agencies which assist with project promotion and referrals.

During the project, Library Champions are trained to conduct outreach to other new immigrants. The four training sessions focus on building communication, presentation, and outreach skills and on gaining an understanding of the range of programs, services, and resources that are provided by libraries and immigrant and community service agencies. After the training, Library Champions will develop an outreach plan.

e) CFO Report: Financial Update Report to Nov. 30, 2021 – Jeremy Feddersen

Jeremy Feddersen was introduced as the ORL's new Chief Financial Officer. He provided an overview of his report and expressed that there are no areas of concerns for the Board at this time.

MOTION 7

It was moved and seconded

THAT the CFO Financial Update Report to November 30, 2021, be received for information.

CARRIED

Chair Sherry Philpott-Adhikary left the meeting at 10:28 am. Vice-Chair Erin Carlson presided over the remainder of the meeting.

f) **Marketing and Communications Report: Fundraising Presentation - Michal Utko and Scott Wells**

Board members viewed a presentation around the introduction of a possible ORL legacy giving program. Staff will provide further information to the Board.

6. BOARD CHAIR REPORT

No report.

7. TRUSTEE REPORTS

An opportunity for board member to report on any library related activities in their region

Salmon Arm Trustee Louise Wallace Richmond extended an invitation to all board members, on behalf of SILGA, to attend the annual convention in Salmon Arm on April 26th to April 29th.

Summerland Trustee Erin Carlson reminded the board about the BC Library Trustees Association and their advocacy work to support and represent trustees in advancing provincial public libraries.

8. NEXT MEETING - Wednesday, May 18, 2022

9. ADJOURNMENT OF REGULAR MEETING

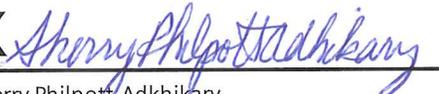
MOTION 8

It was moved and seconded

THAT the Library Board Regular Meeting be adjourned.

CARRIED

Adjourned at 10:56 AM.

X 

Sherry Philpott-Adkhikary
Board Chair