

Makerspace: Agreement

Please review the policies and guidelines below. Acceptance of and compliance with these provisions is required for your use of the space, tools, equipment, and materials provided.

Name:	
Home Branch:	Library Card #:
Phone #:	Email:
Address:	
Parent/Guardian's Name (if under 19):	
Phone #:	Email:
Address:	
Library Card #:	

How did you hear about the Makerspace?

What would you most like to learn or make in the Makerspace?

Share your Skills and Passions! Interested in helping with classes or programs in the Makerspace?
(circle one)

Yes Maybe Not right now

If so, on what projects or topics?

Certifications (to be completed by ORL staff):		
	Date	Staff Initials
MakerBot 3D Printer		
Cricut Maker		
Recording Studio		
Creation Station		
Virtual Reality Headset		
Laser Cutter		

- I agree to comply with Okanagan Regional Library policies and guidelines including:
 - [Internet Policy](#) (pg. 39)
 - [Rules of Conduct](#) (pg. 44)
 - [Makerspace Guidelines](#)
 - [Makerspace Safety Guide](#)
 - [Maker Responsibilities](#)
 - [Intellectual Property Guidelines](#)
- I accept full responsibility for the space, equipment and furniture in the Makerspace during my session.
- I understand I am not to leave my project/job unattended - that I must remain with my project for the entirety of my booking: it is my responsibility that the equipment is operating as intended and to report equipment and errors to staff.
- I understand that I am responsible for the cost of repairs, replacements or cleaning if the space is damaged or equipment is missing or damaged.
- I understand that replacement or repair charges will result in my library privileges being suspended until the library is reimbursed.
- I understand that Makerspace computers are reserved for digital media projects and are not available for general computer use – i.e. email, social media, browsing etc.
- I understand that the Makerspace may be used for lawful purposes only and cannot be used to create content that is:
 - Prohibited by provincial or federal law.
 - Unsafe, harmful, dangerous or poses an immediate threat to the well-being of others.
 - Obscene or otherwise inappropriate for the Library environment.
 - In violation of another's intellectual property rights; for example, the 3D printers and scanners may not be used to reproduce materials subject to copyright, patent or trademark protection.
- I understand that this agreement will be in effect throughout the year indicated on the date below and that I will sign a new agreement each calendar year.

I have read and understand the responsibilities listed above. By signing this form, I agree to abide by ORL Policies and Makerspace Guidelines:

Signature:	Date:
Printed Name:	

Any Maker under nineteen (19) years of age must also obtain the following consent and release before using an ORL Makerspace.

I, _____ (print name), am the parent/guardian of _____ (print name). I consent to this and state that I have read the above release, have no questions about its meaning and voluntarily accept the terms of this release by signing my name below.

Parent/Guardian Signature:	Date:
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