

## REGULAR MINUTES

### LIBRARY BOARD MEETING HELD WEDNESDAY, SEPTEMBER 16, 2015 LIBRARY HEADQUARTERS | 1430 K.L.O. ROAD, KELOWNA, BC

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"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

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#### BOARD MEMBERS PRESENT:

Linda Werner, Armstrong	Tim Lavery, Salmon Arm
Gyula Kiss, Coldstream	Andrew Casson, Spallumcheen
Tundra Baird, Enderby	Erin Carlson, Summerland (Alt)
Tracy Gray, Kelowna	Dalvir Nahal, Vernon (Alt)
Sherry Philpott-Adhikary, Keremeos	Carol Zanon, West Kelowna
Owen Dickie, Lake Country	Wayne Carson, CORD
Lori Mindnich, Lumby	Larry Morgan, CSRD
Maureen Doerr, Oliver	Mike Macnabb, NORD
Mario Vucinovic, Peachland	Karla Kozakevich, OSRD
Linda Nixon, Revelstoke	Christopher Derickson, WFN

#### BOARD MEMBERS ABSENT:

Caleb Moss, Golden	Jeff Mallmes, Sicamous
Carol Youngberg, Osoyoos	Joseph Pierre, Penticton Indian Band
Rosemary Doughty, Princeton	

#### STAFF PRESENT:

CEO/Secretary to the Board Stephanie Hall; Financial Manager Don Nettleton; Public Services Manager – Programs & Partnerships Monica Gaucher; Information Technology Manager Jeff Campbell; Administrative Services Manager/Recording Secretary Leah Samson; Public Relations/Fundraising Manager Marla O'Brien.

#### AND:

Rose Jurkic, CUPE Representative	Barbara Jo May, PEA Representative
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#### CALL TO ORDER

Vice Chair Lori Mindnich called the meeting to order at 9:25 AM

#### 1. ADOPTION OF AGENDA

##### MOTION 1

Moved by Mike Macnabb, seconded by Maureen Doerr,  
THAT the agenda be adopted.

"Membership Renewal Discussion" was added after Item 4.  
With this addition, the agenda was adopted.

#### 2. APPROVAL OF PREVIOUS MINUTES

##### Motion 2

Moved by Linda Nixon, seconded by Maureen Doerr,  
That the minutes of the meeting held May 13, 2015 be adopted.  
Carried

### 3. RISE AND REPORT

#### Motion 3

Moved by Sherry Philpott-Adhikary, seconded by Maureen Doerr,  
To rise and report on the in-camera discussion around the Osoyoos Branch lease rate.  
Carried

The following motion was passed in-camera and brought forward into this open meeting:

#### Motion 4

Moved by Karla Kozakevich, seconded by Maureen Doerr,  
To approve the decision made in-camera, THAT the proposed lease rate from Osoyoos council of \$15.40/sq. ft. (\$9.40 per sq. + \$6.00 per sq. ft. for common costs including utilities) for the branch site, as recommended by the Finance Committee, be accepted.  
Furthermore, THAT other site options be explored before termination of the existing site lease on December 31, 2017.  
Carried

#### 3.1. Internal Financial Statements to June 30, 2015 – Don Nettleton

- Memo from D. Nettleton to Finance Committee dated 7/14/2015
- Receipts & Disbursements to July 31, 2015

Provided for information, and there was an opportunity for questions. None arose.

#### 3.2. 2016 Draft Budget Presentation and Discussion – Chair Lori Mindnich

Finance Chair Lori Mindnich presented the 2016 draft budget for the Board's review.

Discussion was held around the proposed budget increase related to the new furnishings policy, and while generally supportive, board members requested that a policy that clearly defines how the funding will be used accompany the budget ask in October. Board members will send any comments or concerns to the Policy and Planning Committee Chair, who will report back at the next meeting.

The draft budget calls for a conservative 1.98% increase, half of which would fund negotiated union wage increases, with the remainder related to inflation on rents and utilities, materials costs, the change in how furnishings are paid for, and the lower Canadian dollar.

#### Motion 5

Moved by Tundra Baird, seconded by Mike Macnabb,  
THAT the 2016 draft budget be received for information.  
Carried

Board members will send any comments or concerns to the Finance Committee Chair prior to the budget vote at the meeting on October 21, 2015.

### **3.3 Membership Renewal Discussion**

Director Mike Macnabb raised concern over the communication process around notifications to patrons for library card renewal. The matter was referred to staff to report back with revised language and recommendations.

## **4. CEO REPORT – Stephanie Hall**

Stephanie Hall reported on the highlights of the library's activities, including:

- the grand opening of the new Summerland Branch, set for October 3, 2015;
- the renovation of the Kelowna downtown branch is slated for 2016. We would like to provide new and innovative services, based on community needs. A community charrette will be held in late October;
- the likely reinstatement of the Bibliocommons product, following the review of current features and patron feedback;
- the launch of the library's new website in conjunction with the Bibliocommons product, in 3 to 6 months;
- a staff survey to be conducted around Wi-Fi service issues which will go forward to the Policy and Planning Committee for review and recommendations;
- the launch of PressReader - an electronic newspaper subscription product;
- the launch of IndieFlix later this year – a streaming video service;
- the launch of Inspiration Pass during Kelowna Culture Days – a pass that provides free or discounted access to several local culture services;
- a ceremony for our Innovation Library partnership with UBC, set for October 15.

A full report is available on the Library's website at [www.orl.bc.ca](http://www.orl.bc.ca) (<http://www.orl.bc.ca/about-us/your-orl-board/minutes>)

### **Motion 6**

**Moved by Mike Macnabb, seconded by Maureen Doerr,**

**THAT the report be received for information.**

**Carried**

## **5. BC LIBRARY TRUSTEES ASSOCIATION REPORT – BCLTA Liaison/Director Carol Zanon**

BCLTA Director Carol Zanon reported on the highlights of the Association's activities, including:

- the annual conference and general meeting held in May;
- the appointment of Mari Martin to Director of Library Services;
- a meeting held with Fraser Valley Regional Library and Vancouver Island Regional Library to discuss issues and concerns specific to regional library systems;
- an upcoming meeting between the BCLTA president, representatives from other library associations and Education Minister Bernier during UBCM later this month, to discuss ways for the education and library components to work better with each other. BCLTA will also have a booth at the UBCM Trade Show;
- the upcoming BCLTA semi-annual meeting which will immediately follow UBCM on September 26. Director Mari Martin will participate in discussions, including what library boards need to respond to changes in education.

A full report is available on the Library's website at [www.orl.bc.ca](http://www.orl.bc.ca) (<http://www.orl.bc.ca/about-us/your-orl-board/minutes>)

**Motion 7**

**Moved by Maureen Doerr, seconded by Mike Macnabb,  
THAT the report be received for information.  
Carried.**

**6. CHAIR AND TRUSTEE REPORTS**

Councillor Carol Zanon reported on the success of the Summer Reading Club at the Westbank branch, with attendance reaching record numbers, as well as the success of the new Teen Reading Club.

**7. NEW BUSINESS**

None.

**8. NEXT MEETING**

Wednesday, October 21, 2015 (2016 budget vote)

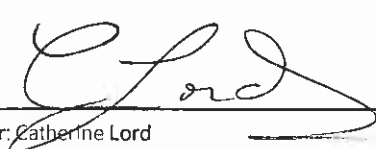
**9. ADJOURNMENT**

**Motion 8**

**It was moved and seconded that the meeting be adjourned.  
Carried**

The meeting adjourned at 10:12 AM.

X

  
Board Chair: Catherine Lord

Approved | Signed: October 21, 2015