

**MINUTES
LIBRARY BOARD REGULAR MEETING
HELD AT 1430 KLO ROAD, KELOWNA, BC
AND VIRTUALLY
WEDNESDAY, AUGUST 31, 2022**

"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

TRUSTEES IN ATTENDANCE:

Pat Cochrane, Coldstream	Michael Brooks-Hill, Revelstoke
Tundra Baird, Enderby	Louise Wallace Richmond, Salmon Arm
Caleb Moss, Golden	Erin Carlson, Summerland
Loyal Wooldridge, Kelowna	Kari Gares, Vernon
Sherry Philpott-Adhikary, Keremeos	Doug Findlater, West Kelowna
Todd McKenzie, Lake Country	Wayne Carson, RDCO
Lori Mindnich, Lumby	Jay Simpson, RDCS
David Mattes, Oliver	Subrina Monteith, RDOS
Brian Harvey, Osoyoos	Amanda Shatzko, RDNO
George Elliott, Princeton	

TRUSTEES ABSENT:

Linda Fisher, Armstrong	Todd York, Spallumcheen
Patrick Van Minsel, Peachland	Jordan Coble, WFN
Bob Evans, Sicamous	

ADMINISTRATIVE STAFF IN ATTENDANCE:

Don Nettleton, Chief Executive Officer
Jeremy Feddersen, Chief Financial Officer
Christine McPhee, Director of Public Services
Danielle Hubbard, Director of Public Services
Leslie Brecht, Director of Human Resources
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Leah Samson, Administrative Services Manager (Recording Secretary)

GUESTS IN ATTENDANCE:

Ashley Machum, PEA President, ORL Chapter
Nicole Cabrejos, CUPE President, ORL Chapter

ESTABLISH QUORUM (*A majority of all the members of the library board is a quorum: 13+*)
Quorum was established with 19 trustees in attendance.

1. CALL TO ORDER / INTRODUCTION OF GUESTS

Chair Sherry Philpott-Adhikary called the meeting to order at 11:00 AM and introduced the guests.

2. ADOPTION OF THE AGENDA

*MOTION #1
IT WAS MOVED AND SECONDED
THAT the Agenda be adopted.
CARRIED*

3. ADOPTION OF PREVIOUS MINUTES

*MOTION #2
IT WAS MOVED AND SECONDED
THAT the draft minutes of the Regular Library Board Meeting held May 18, 2022, be approved.
CARRIED*

Due to technical difficulties, Vice-Chair Erin Carlson took over chairing the remainder of the meeting.

4. REVISED WEIGHTED VOTES: MEMO – Administrative Services Manager Leah Samson

*MOTION #3
IT WAS MOVED AND SECONDED
THAT the memo and revised Weighted Vote Sheet be received for information.
CARRIED*

5. FINANCE COMMITTEE REPORT – Chair Doug Findlater

*MOTION #4
IT WAS MOVED AND SECONDED
THAT the in-camera Finance Committee budget items be brought forward into the open meeting for discussion.
CARRIED*

5.1. 2023 Budget Report (File No. 100.41) – CFO Jeremy Feddersen

Jeremy Feddersen presented a report of key items in the draft 2023 budget.

Discussion was held around the Peer Navigator Program. Staff will prepare a letter to Kelowna Mayor and Council that explains the program, its impact, current funding model and the sustaining funding needed to continue.

RDCO Trustee Wayne Carson reported on a funding request from the volunteer library director at the North Westside Community Book Deposit for the board's consideration.

*MOTION #5
IT WAS MOVED AND SECONDED
THAT the 2023 Budget be approved with a levy funding requirement of \$19,661,808 as presented in the Budget Report.
By weighted vote
For: 172 Opposed: 196
DEFEATED BY WEIGHTED VOTE.*

The budget vote will be held on October 5, 2022.

5.2. 2023 Library Levy Allocation Spreadsheet – CFO Jeremy Feddersen

The spreadsheet will form part of the budget vote on October 5, 2022.

6. STAFF REPORTS

6.1. CEO REPORT – Don Nettleton

6.1a) Report to the Board

Today marks Don Nettleton's last day with the ORL - he is retiring after 28 years as CFO and CEO since 2018. He expressed his gratitude to the board and staff for their support and for the privilege of working with the ORL. He then introduced Danielle Hubbard as the new Public Services Director, who has past librarianship at the Greater Victoria Public Library, the Salt Spring Island Public Library, and the Western Manitoba Regional Library, where she worked as the Director of Library Services.

MOTION # 6

IT WAS MOVED AND SECONDED

THAT the CEO Report be received for information.

CARRIED

6.1b) ABCPLD: new Strategic Initiatives Fund dedicated to advancing public library advocacy (pgs. 23 – 25)

MOTION #7

IT WAS MOVED AND SECONDED

THAT the ORL Board support the ABCPLD Strategic Initiative Fund with a one-time contribution of \$20,000 from the strategic planning reserve.

By weighted vote

For: 368

Opposed: 0

CARRIED UNANIMOUSLY BY WEIGHTED VOTE

6.2. CFO REPORT: Financial Update (File 100.42) - Jeremy Feddersen

Jeremy Feddersen reported that the ORL has received the government relief and recovery grant. He advised that there are no areas of concern for the board at this time.

MOTION #8

IT WAS MOVED AND SECONDED

THAT the CFO Financial Update Report to June 30, 2022, be received for information.

CARRIED

Osoyoos Trustee Brian Harvey left the meeting at 12:04 pm.

6.3. CTO REPORT: Security Audit – Jeff Campbell

The board heard a report on the findings of the annual security audit.

MOTION #9

IT WAS MOVED AND SECONDED

THAT the security audit report be received for information.

CARRIED

6.4. PUBLIC SERVICES REPORT: ‘Library of Things PLayer’ Presentation – Kara Desimone, Community Learning and Assessment Coordinator

The Board viewed a presentation of the ORL’s PLayer childhood active collection.

7. BOARD CHAIR REPORT – Sherry Philpott-Adhikary

On behalf of the Board, Sherry Philpott-Adhikary congratulated Don Nettleton on his retirement and thanked him for his dedication and commitment to the ORL.

8. TRUSTEE REPORTS

Lumby Trustee Lori Mindnich suggested that trustees approach Minister Malcolmson, Mental Health and Addictions, at the upcoming UBCM convention to discuss any funding opportunities to support the Peer Navigator Program.

9. NEXT MEETING – Wednesday, October 5, 2022

10. MOTION TO ADJOURN

*MOTION #10
IT WAS MOVED AND SECONDED
THAT the meeting be adjourned.
CARRIED*

Adjourned at 12:23 PM

X

Board Chair: Sherry Philpott-Adhikary
Board Approved & Signed: October 5, 2022