

**MINUTES
LIBRARY BOARD MEETING
HELD VIRTUALLY VIA MICROSOFT TEAMS
WEDNESDAY, NOVEMBER 17, 2021
9:30 AM**

"The purposes of this (Library Act) are...to encourage the extension and use of public library service throughout British Columbia...to enable the delivery of public service in British Columbia...to support improvements in Public Library service."

TRUSTEES IN ATTENDANCE:

Jim Wright, Armstrong (Alternate)	Michael Brooks-Hill, Revelstoke
Pat Cochrane, Coldstream	Louise Wallace Richmond, Salmon Arm
Tundra Baird, Enderby	Bob Evans, Sicamous
Caleb Moss, Golden	Erin Carlson, Summerland
Loyal Wooldridge, Kelowna	Kari Gares, Vernon
Sherry Philpott-Adhikary, Keremeos	Doug Findlater, West Kelowna
Todd McKenzie, Lake Country	Wayne Carson, CORD
Lori Mindnich, Lumby	Jay Simpson, CSRD
David Mattes, Oliver	Amanda Shatzko, NORD

TRUSTEES ABSENT:

Patrick Van Minsel, Peachland	George Elliott, Princeton
Subrina Monteith, OSRD	Todd York, Spallumcheen
Brian Harvey, Osoyoos	Christopher Derickson, WFN

ADMINISTRATIVE STAFF IN ATTENDANCE:

Don Nettleton, Chief Executive Officer
Christine McPhee, Director of Public Services South
Leslie Brecht, Director of Human Resources
Jeff Campbell, Chief Technology Officer
Michal Utko, Director of Marketing and Communications
Leah Samson, Administrative Services Manager (Recording Secretary)

GUESTS IN ATTENDANCE:

Shelley Craig, Urban Arts Architecture	Alison Beaumont
Kelly-Lynn Ware, CUPE Representative	Shaune Vasseur
Kristy Smith, PEA Representative	

ESTABLISH QUORUM (*A majority of all the members of the library board is a quorum: 13+*)
Quorum was established with 18 trustees in attendance.

1. CALL TO ORDER / INTRODUCTION OF GUESTS

Chair Philpott-Adhikary called the meeting to order at 9:30 am.

2. ADOPTION OF THE AGENDA

MOTION 1

*It was moved and seconded
THAT the Agenda be adopted.
CARRIED*

3. ADOPTION OF PREVIOUS MINUTES

MOTION 2

*It was moved and seconded
THAT the Minutes of the Regular Library Board Meeting held September 8, 2021, be approved as presented.
CARRIED*

4. PUBLIC DELEGATION – Alison Beaumont

The Board viewed a video from several Oyama Community members who shared their stories about the Oyama Branch.

5. PRESENTATION ON NEW WEST KELOWNA LIBRARY PROJECT – Shelley Craig, Architect, Urban Arts Architecture

The Board viewed a presentation on the new West Kelowna City Hall/Library building project. West Kelowna Councillor Doug Findlater expressed that his council is pleased with the arrangement and the project remains on budget.

6. POLICY AND PLANNING COMMITTEE REPORT – Chair Loyal Wooldridge

The Board heard a report on the work of the Committee which includes the following listed items. The Committee is also working on Truth and Reconciliation and First Nations Land Acknowledgements for the ORL service area. The Committee will report back on these.

6.1. Policy Update - Section V: Materials

MOTION 3

*It was moved and seconded
THAT the recommended changes to Board Policy Section V: Materials, be approved as presented.
CARRIED*

6.2. Policy Update – Section VII: Rules of Conduct

MOTION 4

*It was moved and seconded
THAT the recommended additional language to Board Policy Section VII: Public Relations, Rules of Conduct, be approved as presented.
CARRIED*

6.3. New Policy Statement: Diversity and Inclusion Statement & Special Recognition Days

MOTION 5

It was moved and seconded

*THAT the draft policy on diversity and inclusion be approved as presented;
AND THAT the draft policy on special recognition days be approved as presented.
CARRIED*

6.4. Strategic Planning

MOTION 6

It was moved and seconded

*THAT strategic planning be postponed until 2023 after the 2022 General Election.
CARRIED*

The Board had received an in-depth operational plan at the September meeting, which will be the basis of the ORL's interim focus.

7. STAFF REPORTS

7.1. CEO Report - Don Nettleton

The Board was presented with a report on the ORL's current activities, including that Jeremy Feddersen begins as the new Chief Financial Officer on December 13, 2021.

MOTION 7

It was moved and seconded

*THAT the CEO Report be received for information.
CARRIED*

7.2 CFO Financial Update Report to September 30, 2021

MOTION 8

It was moved and seconded

*THAT the CFO Report be received for information.
CARRIED*

8. CORRESPONDENCE TO THE BOARD

8.1. Letter from Minister of Finance re annual assessment roll data

MOTION 9

It was moved and seconded

*THAT the correspondence be received for information.
CARRIED*

The matter of annual assessment roll data will be referred to the new CFO to pursue.

9. BOARD CHAIR REPORT – Sherry Philpott-Adhikary

Chair Philpott-Adhikary reported that October 15th was Canadian Library Workers Day, and she thanked all staff throughout the system for their work.

10. TRUSTEE REPORTS

An opportunity for board member to report on any library related activities in their region

Discussion was held around the recent weather-related flooding events in various communities throughout the province. Due to the recent storm, Highway 3 in both directions of Princeton was closed and deliveries to the Princeton branch have been delayed.

11. 2022 BOARD MEETING SCHEDULE

Meeting dates have been moved forward in the second half of the year to avoid conflict with the BC General Local Elections in October 2022. Dates will be posted on the Library website: www.orl.bc.ca

MOTION 10

It was moved and seconded

THAT the 2022 Board Meeting Schedule be approved as distributed.

CARRIED

12. NEXT MEETING – Wednesday February 16, 2022

13. ADJOURNMENT OF REGULAR MEETING

MOTION 11

It was moved and seconded

THAT the Regular Meeting be adjourned.

CARRIED

Adjourned at 10:40 AM.

Minutes Approved by the Library Board – February 16, 2022

Board Chair: Sherry Philpott-Adhikary

